

Job Description – Part Time Interim Pastor

United Presbyterian Church of Yardville

Position Title: Part Time Interim Pastor (20 Hours), United Presbyterian Church of Yardville

Reports to: Session and Administrative Committee

Purpose: We seek an interim pastor who will help sustain the life of the church in Christ through preaching and worship leadership. We desire an interim pastor who is hopeful of what God may bring in our future, assisting the church in developing strategy and vision, and effectively acting as a change agent to help us move forward. UPC is embarking on a period of change which, with God's guidance, will enable us to grow as a congregation. The interim pastor will help motivate members of the congregation to contribute to the life of the church, each in their own way.

Qualities

1. Can deliver inspiring, relevant and biblically centered sermons, connecting with the young and old alike
2. Has experience helping a congregation successfully transition to a new pastor
3. Is familiar with the process of developing a meaningful and relevant mission study.
4. Has a strong faith in Jesus Christ and an enthusiasm for sharing it

Responsibilities will include:

A. Worship

- Organize, prepare and lead at weekly traditional service
 - Participate in informal early service (prayers and communion)
- Special services during Lent, Advent, Christmas, and Holy Week
- Consults with Worship Committee/ Christian Education and Session
- Officiate at weddings, funerals, confirmations and baptisms.

B. Pastoral Care

- Call on the home bound to provide for their celebration of Communion, if requested
- Encourage and empower lay persons to be ambassadors of the church's caring ministry to those who are homebound, sick, or in need of a friend.
- Be available to offer spiritual and pastoral care, during office hours.
- Help the congregation with the transition to a new pastor.

C. Administration

- Moderate Session meetings
- Provide leadership support for the various committees of the Session
- Serve as head of staff (including secretary & organist/choir director)
- When possible, provide the content for weekly, monthly, or annual publications.

D. Interim Tasks - The Interim Pastor will also be responsible for assisting the Session and congregation with the following interim tasks:

- Coming to terms with the changes relating to the end of a pastoral relationship
- Planning and guiding activities associated with transition
- Assisting in preparation of church mission study
- Participating actively in Monmouth Presbytery and regularly communicating with Presbytery's COM.

Total Compensation \$40,912.50

Contact: Terry Wagner

Email: UPCTSession3@gmail.com